

SAV Annual Expectations of Off-Property Owners Checklist

1. Check in with your tenants at least once a quarter
 - “How’s everything going?”
 - “Any issues we can assist with?”
2. Make certain all screens are undamaged and “sightly”
3. Check smoke and carbon monoxide detectors
 - Add a small fire extinguisher to the Home
4. Check water pressure PSI (patio spigot or water heater)
5. Replace water pressure regulator when above 80 PSI
6. Please verify that you have high-efficiency toilets (1 -1.6 GPF)
7. Constantly remain aware of potential leaks
 - Front and Patio Water Spigots
 - Water Heater
 - All toilets (test for silent leaks using dye tablets)
 - Sinks and bathing water sources
8. If your tenant is interested in using the fireplace, please make certain it is cleaned by a licensed fireplace/chimney professional before use